



# Los Angeles Unified School District

Today's Learners, Tomorrow's Leaders

## TARGETED STUDENT POPULATION (TSP) PROGRAM ADVISER (0706)

Teacher Preparation Salary Table - C Basis

The school-site Targeted Student Population (TSP) Program Adviser assists the principal to maintain a comprehensive, instructionally effective and compliant program that accelerates the academic achievement of English learners, low income and foster youth.

### Primary Duties and Responsibilities:

- Provides instructional support for teachers regarding effective strategies for English learners, foster youth and low income student learning and academic success
- Conducts demonstration lessons to improve instruction for English learners, foster youth, and low income students
- Facilitates grade-level team/department meetings to analyze assessment data, review student work, discuss best practices, identify student needs, and plan differentiated instruction for English learners, foster youth and low income students
- Facilitates peer coaching by working with teachers to plan, deliver, and analyze lessons
- Collaborate with the literacy and math coaches to ensure effective access to core strategies are embedded in content instruction
- Collaborates with Pupil Services and Attendance Counselors (PSA), psychiatric social workers, and other staff to ensure the school is meeting the needs of foster youth
- Provides professional development, to all stakeholders, which supports the English Learner Master Plan program implementation.
- Supports the English Learner Advisory Committee (ELAC) and the School Site Council in fulfilling their legal responsibilities
- Maintains English Learner Program documentation as required by state and federal mandates
- Assists the administrator with the enrollment process, administration of assessments, placement for English Learners, and assignment of paraprofessionals
- Assists with identifying the initial English Language Development level of newly enrolled English learners.
- Represent the school site at ESC and/or central office meetings and training pertaining to low income students, English learners, and foster youth
- Performs duties required by the Title I program, if the school does not fund the position with federal funds
- Assists with the development of the school's Parent Involvement Policy and School-Parent Compact, if working at a Title I school
- Perform other duties as assigned

### Desirable Qualifications:

- Experience in planning, designing and implementing professional development and the ability to make formal, public presentations to various stakeholders
- Knowledge of the instructional needs of English learners, foster youth and low income students not achieving at grade level
- Knowledge of State, Federal, and local policies, rules and regulations pertaining to English learners, foster youth and low income students
- Effective oral and written communication skills
- Ability to work effectively with all racial, ethnic, socioeconomic, linguistic, and disability groups
- Knowledge and experience with MyData, ISIS, SIS, ESIS and other district reporting and tracking systems

- Knowledge of Federal and State education laws and LAUSD requirements applicable to the enrollment and attendance of specialized student populations

**Minimum Requirements:**

- Permanent certificated employee of the Los Angeles Unified School District
- Valid California Teaching Credential
- Meet the LAUSD Multicultural and Master Plan requirements
- Meet Standards performance ratings on performance evaluation in the immediately preceding four proceeding years (*Must not have received any Notices of Unsatisfactory Service and no more than one Notice of Unsatisfactory Act.*)
- Appropriate authorization to teach English learners

**Application Procedures:**

Interested employees must submit a Statement of Interest with a Current Resume to...